



Carmel Secondary School CarmelNET Password Reset Request Form

Student ID No.		Username	
Name in English			
Name in Chinese			
Class		Class No.	

Please note the following:

1. Please submit this form to the IT Attendant during LUNCH HOURS in ITLC/MMLC.
2. Normally it takes 3 school days for the IT Team to process the password reset request.
3. New password will be delivered to you together with the Attendance Register when it is ready.
4. It is your **RESPONSIBILITY** to design, use and remember a good password, requesting password reset frequently increases the workload of the IT Team.

Signature

Date